

FEE REFUNDS



City of
Maple Grove

BUILDING DEPARTMENT

763-494-6060

www.ci.maple-grove.mn.us



This handout is intended only as a guide and is based in part on the 2007 Minnesota State Building Code, Maple Grove City ordinances, and good building practice. While every attempt has been made to insure the correctness of this handout, no guarantees are made to its accuracy or completeness. Responsibility for compliance with applicable codes and ordinances falls on the owner or contractor. For specific questions regarding code requirements, refer to the applicable codes or contact your local Building Department.

FEE REFUNDS

All requests for cancellations of permits and refunds of fees must be in writing. The request must include a copy of the original permit and the reason why the refund is being requested. The request must come from the person, firm, or corporation that paid the original fees. ***Any request for refunds must be made within 180 days of the date when the fee was paid or the request will not be considered. No refunds of fees paid will be made when work has started whether or not it was completed.***

100% of permit fees may be refunded when a fee was erroneously paid or collected. Examples include fees paid for a permit for an incorrect address or fees paid for a permit when it is later determined a permit is not required. This ***does not*** include situations where a contractor has obtained a permit and the building owner chooses to use a different contractor. Those refunds will be limited by the following: When no work has started, 80% of permit fees may be refunded when the permit fee paid is \$125 or more. When the fee paid is less than \$125, the refund shall be the fee paid minus \$25 (ex. \$75 fee paid minus \$25 equals \$50 refund). The 80%/\$25 minimum refund policy applies to permit fees paid by multiple contractors for the same work.

Plan review fees are collected at the completion of the plan review and shall not be subject to refund.

Surcharge fees will not be refunded once they are paid.

Requests for refunds of other fees collected by the Building Department such as Sewer Access Charges, Park Dedication, Water Hookup Fees, etc., must be directed to the department or agency for which those fees were collected.