



City of Maple Grove
Attn: Barb Bogen
12800 Arbor Lakes Pkwy
P. O. Box 1180
Maple Grove, MN 55311-6180
Phone: 763-494-6040 Fax: 763-494-6425



Sign Permit Application

Contractor/Applicant: _____ Phone: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Sign Owner: _____ Phone: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Address of Proposed Sign: _____ Zone District: _____
 Price of Sign (Labor and Materials) _____ Fee (See Back for Schedule): _____

Sign Specifications

FREESTANDING: Width: _____ Height: _____ Total Sq Ft: _____ Height From Grade: _____
 WALL SIGN: Width: _____ Height: _____ Total Sq Ft: _____
Wall Size (Where sign will be located): Width: _____ Height: _____ Total Sq Ft _____

Message on Sign: _____
 Location (On Site or Building): _____
 Illumination (Separate Permit Required): Type: _____ None: _____

The following must be submitted in support of this application:

1. Accurately dimensioned sign drawings including: message, method of attachment to building or footing specification if freestanding sign and calculations of gross surface sign area.
2. Accurately dimensioned site plan showing the location and square footage of all existing, as well as proposed signage on the site.
 Is there existing signage on the site? Yes _____ No _____
3. Copy of written consent from the building or land owner.
4. Copy of sales contract identifying cost of sign.

The undersigned hereby makes application for a sign permit as herein specified and agrees to do all construction and maintenance in strict accordance with the City Ordinances and related directives of the Administrator; and hereby declares that the information submitted with this application is true and correct.

SIGN PERMITS ARE GOOD FOR 60 DAYS

By: _____ For: _____
 Please Print
 _____ Date: _____
 Signature

Section 570 - Sign Fees

Section 570:00. Sign Fees. Permit fees for signs are hereby established in the amounts set forth in the subdivisions which follow.

Subd. 1. The Permit Fee as required by Section 345:15, Subd. 15 shall be determined by the cost of the sign, using the following schedule:

| <u>Valuation of Sign</u> | <u>Fee</u> |
|--------------------------|---|
| \$1.00 to \$500.00 | \$20.00 |
| \$501.00 to \$1,000.00 | \$20.00 for the first \$500, plus \$5 for each additional \$100 or fraction thereof, to and including \$1,000. |
| \$1,001.00 to \$2,000.00 | \$45.00 for the first \$1,000, plus \$10 for each additional \$500 or fraction thereof, to and including \$2,000. |
| \$2,001.00 and higher | \$65.00 for the first \$2,000, plus \$5 for each additional \$1,000 or fraction thereof. |

Subd. 2. All permit applications must be accompanied by proof of contract of purchase price.

Subd. 3. If a person begins work on any sign for which a permit is required, without having secured the necessary permits therefor, either previous to or on the date of commencement of such work, he shall, when subsequently securing said permit, pay double the fee provided for such permit, or shall be subject to the penalty provisions of this Code.

Subd. 4. There shall be no charge for a Special Permit in areas of special control (see Section 345:65, Subd. 5).

Subd. 5. The fee for a permit for the temporary use of banners, pennants and similar devices regulated pursuant to Section 345:15, Subd. 7, shall be in the amount of \$5.00. (Amended, Ord. Nos. 83-07, Sec. 4; 83-26, Sec. 9; 85-06, Sec. 5)

Section 570:05. Sign Hanger's License. The fee for a sign hanger's license required pursuant to Section 465:05 shall be in the amount of \$25.00. (Added, Ord. No. 83-26, Sec. 10)